

STATE OF LOUISIANA
SECRETARY OF STATE

JAY DARDENNE
SECRETARY OF STATE

HELEN J. CUMBO
ADMINISTRATOR



Commercial
(225) 925-4704

Administrative Services
(225) 925-4704

Fax
(225) 925-4726
(225) 922-0435

**TRANSMITTAL INFORMATION
For All Business Filings**

Registered agent, officer, entity status information available via the Internet

Business Name (List ***exactly*** as it appears in documents)

Name of person filing document (evidence of filing will be mailed to this person, at address below)

Daytime phone number

Address

City

State

Zip Code

Mail or deliver the following items to the Secretary of State, at the address below:

- 1) This transmittal form
- 2) Original and one copy of the document
- 3) Filing fee payable to the Secretary of State
- 4) Proper endings on business entities
LLC for Limited Liability Company
Inc. for corporation
- 5) Proper certificate must accompany the Application for Authority for
foreign corporation and limited liability company only

NOTE: Louisiana notaries must print or type their name and include their notary or bar roll number.

Mailing Address: P. O. Box 94125, Baton Rouge, LA * 70804-9125
Office Location: 8549 United Plaza Blvd., Baton Rouge, LA * 70809
Web Site Address: www.sos.louisiana.gov

Jay Dardenne
Secretary of State



DOMESTIC BUSINESS CORPORATION INITIAL REPORT
(R.S. 12:25 AND 12:101)

1. The name of this corporation is: _____
2. The location and municipal address (not a P.O. Box only) of this corporation's registered office:

3. The full name and municipal address (not a P. O. Box only) of each of this corporation's registered agent(s) is/are:

4. The names and municipal address (not a P.O. Box only) of the first directors are:

Incorporator(s) signature(s)

AGENT'S AFFIDAVIT AND ACKNOWLEDGEMENT OF ACCEPTANCE

I hereby acknowledge and accept the appointment of registered agent for and on behalf of the above named corporation.

Registered agent(s) signature(s):

Sworn to and subscribed before me, the undersigned Notary Public, on this date: _____

NOTARY NAME MUST BE TYPED OR PRINTED WITH NOTARY #

Notary Signature

INSTRUCTIONS

1. An Initial Report must be completed and filed with the Articles of Incorporation of a Domestic Business Corporation.
2. If no directors have been selected when the Initial Report and Articles of Incorporation are filed, a Supplemental Report, setting forth their names and addresses must be filed in accordance with R.S. 12:25.
3. The Affidavit of Acknowledgement and Acceptance contained on the bottom of this form must be signed by each registered agent before a notary public.

NOTE: Upon filing the Articles of Incorporation and Initial Report with our office, you will receive certified copies of both documents and a Certificate of Incorporation. Within thirty (30) days after filing with the Secretary of State's office, a multiple original of the Articles and the Initial Report (or a copy of each certified by the Secretary of State), and a copy of the Certificate of Incorporation must be filed with the office of the recorder of mortgages of the parish where the corporation's registered office is located.